

Minutes of the Meeting Held at 7.30pm on Wednesday 10th May 2023

Present

Councillors Painter, Jackson and Wilson.

In attendance: G Parker (Parish Clerk).

23.001 Apologies for absence

Louise Corlett, George Dutton.

23.002 To elect a Chairman.

Resolved that Councillor Jackson be elected as Chairman.

23.003 To receive the Declaration of Acceptance of Office by the Chairman.

Cllr Jackson signed the Declaration of Acceptance of Office of Chairman.

23.004 To receive apologies for absence.

Apologies were received from Councillors Corlett and Dutton

23.005 To elect a Vice Chairman.

Resolved that Councillor Painter be elected as Vice Chairman.

23.006 To note declarations of members' interests

None.

23.007 Public Participation: -

None.

23.008 To receive and confirm the minutes of the meeting held on 8th March 2023

The minutes of the meeting held 8th March 2023 were confirmed as a correct record and signed.

23.009 Co-option of two Parish Councillors.

Resolved that: -

For vacancy one, Paul Binyon be co-opted.

For vacancy two, Charles Warnes be co-opted.

Signed

23.010 To receive the police reports

None received.

23.011 To receive news from the Unitary Authority Councillors.

None.

23.012 To approve lead member roles for 2023/24.

Resolved that consideration of this item be deferred to the next meeting.

23.013 To receive updates regarding progress with the Parish Plan and review workstream Lead members.

Resolved that

The updates be noted.

Expenditure of up to £350 be approved for the purchase of verge marker posts and reflectors to be placed at Barrows Brow pond and to replace damaged verge markers at the Tree of Imagination.

23.014 Consideration matters required by the Standing Order 5j

Resolved that

- i. **The standing orders and financial regulations be approved;**
- ii. **The inventory of land and other assets including buildings and office equipment be approved;**
- iii. **Arrangements for insurance cover in respect of all insurable risks be approved with Zurich at a cost of £264;**
- iv. **The schedule of the Council's and/or staff subscriptions to other bodies be approved;**
- v. **The time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council be approved.**

23.015 Finance

Resolved that

- a. The Receipts and Payments to 31st March 2023 be noted.
- b. Payments due of £147.00 be approved and that payments of £95.57 to George Dutton to reimburse costs incurred on the Barrows Brow pond restoration and £92 to S. Jones Business Solutions Ltd for

Signed

- payroll services in 2023/24 be approved.
- c. The budget and expenditure to 31st March 2023 be noted.
 - d. The schedule of regular payments for 2023/24 be approved.
 - e. The year end bank reconciliation be approved.
 - f. The Internal Audit Report for 2022/23 be received and noted.
 - g. Section 1 Annual Governance Statement 2022/23 be noted.
 - h. Section 1 of the Annual Governance Statement 2022/23 be approved and signed.
 - i. Section 2 Accounting Statements 2022/23 be noted.
 - j. Section 2 Accounting Statements 2022/23 be approved and signed.
 - k. The criteria for exemption from external auditor review be noted.
 - l. The authority meets the criteria for exemption from limited assurance review and wishes to be certified exempt for the year 2022/23.
 - m. The exemption certificate be approved and signed.
 - n. The proposed dates for the exercise of public rights between Monday 5 June – Friday 14 July 2023 be noted.

23.016 To consider the request from the Parochial Church Council of St Oswald's Church for a contribution toward the upkeep of the churchyard in 2023/24.

Resolved that

the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure: -

£425 to maintain and thereby enable public access to the churchyard at St Oswald's Church, subject to the provision of information by the PCC of St Oswald's church regarding the total costs of maintenance of the churchyard.

23.017 To discuss repairs to the Village sign at Smithy Green.

Resolved that options be presented to the next meeting regarding the repair and repainting of the sign.

23.018 To approve the Risk Register for 2023/24.

Resolved that the Risk Register for 2023/34 be approved.

23.019 Planning.

- a. To consider the latest planning applications (attached).

Site Address: Newcroft Middlewich Road Nether Peover Northwich WA16 9QD

Proposal: Erection of additional storey above existing dwelling

Reference Number: 23/01248/PAA

Resolved that comments be submitted highlighting the potential impact of the proposed development of the light and air of the neighbouring bungalow.

23.020 To consider the Manchester Airport Future Airspace project.

Resolved that a lead Councillor for this issue be appointed at the next meeting.

23.021 To consider the replacement of damaged verge markers at the Tree of Imagination.

Resolved that the damaged verge markers at the Tree of Imagination be replaced along with the new verge markers at the Barrows Brow Pond.

23.022 To consider commissioning a tree survey at Smithy Green.

Resolved that an initial investigation be undertaken before commissioning a full survey.

23.023 Matters for the next agenda.

Resolved that the following matters be considered at the next ordinary meeting of the Parish Council.

- Parish Plan including a review of workstreams and lead members
- Results of informal tree survey
- Village sign
- Refurbished Phone box
- Community Emergency Plan
- Neighbourhood Planning

23.024 Future Meetings.

The date for the next meeting of the Parish Council on Wednesday 12th July 2023 was noted.